

# INFORMATION FOR EMPLOYERS

*“Thank you for Supporting European Work Placements and Careers.”*

For the greatest work placement achievements we ask that you provide the students with:

## **A good working environment, which should include:**

- A minimum six hour working day with set start and finish times,
- A one hour lunch break within those 6 hours and the location of nearby shops, (please let us know if there are no staff rest area and/or local shops)
- The name, address and contact details of a manager to report to
- Details of any dress code and PPE that you would like the students to bring,
- Any equipment required for the role
- An induction and tour of the premises and a general health and safety brief, ● A description of the main tasks that the student(s) will likely be carrying out.

## **Opportunities to maximise the learning within your organisation include having:**

- A range of tasks and duties similar to that required of an employee in the business,
- Work shadowing to provide a familiarity with the skills needed by the industry, ● Communication in English in order to develop language skills, ● Opportunity to help throughout your organisation.

You are **not** required to:

- Provide payment or equivalent to the student for their time,
- Arrange additional insurance, this is provided by the students' school.

Please note:

Students have consented to being photographed on your premises for their project reports and for sharing on our website, if this will not be permitted then please let us know.